



AUDIT COMMITTEE REPORT

Report Title	PROPERTY MAINTENANCE INTERNAL AUDIT UPDATE REPORT – Westbridge Stores
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AGENDA STATUS: PUBLIC

Audit Committee Meeting Date:	17 th February 2009
Policy Document:	
Directorate:	Housing
Accountable Cabinet Member:	Cllr S. Beardsworth

1. Purpose

To update the committee on the progress of recommendations by Audit in respect of 06_07 Audit report regarding Stores.

2. Recommendations

To note the progress made in respect of this Audit report by Housing Property Maintenance.

3. Issues and Choices

3.1 Report Background

At the last Audit Committee held on 2.12.08, a verbal update was received in respect of this Audit report.

As part of an on-going review within Property Maintenance, the majority of issues highlighted in the Stores Audit report dated June 07 have been dealt with.

3.2 Issues

The recommendations have all now been appropriately dealt with, implemented and updated on Team Central with the exception of the following recommendations, which are:

- Annual budget review process
- Inflexibility of Uniclass
- Stock control reports

Stores have recently been transferred to the control of the Property Maintenance Manager, and more precisely, under the control of the Business Support Team Leader.

The newly established Business Support Team was created to focus on systems and processes within Property Maintenance and to ensure strict adherence to Corporate policies and procedures.

Business Support have recently completed a full stock audit in this area, the results of which will show that we have the capability to produce accurate and meaningful management reports. These reports will be used as part of the reconciliation process between Uniclass and the corporate ledger.

3.3 Choices (Options)

4. Implications (including financial implications)

4.1 Policy

With the introduction of meaningful management reports, the process of reconciliation can be undertaken on a more regular basis rather than the traditional annual stock audit.

4.2 Resources and Risk

Although the implementation of Audits recommendations is not fully complete, Property Maintenance is working together with Finance and Systems to ensure a robust system is implemented.

4.3 Legal

There are no specific legal implications in this report.

4.4 Equality

There are no specific equality implications arising from this report.

4.5 Consultees (Internal and External)

The Technical Finance Manager will provide guidance on the change in delivering the service with regard to systems and procedures.

4.6 Other Implications

Not applicable

5. Background Papers

June 2007 Audit report

Report Author:

